

**DRAFT ACTION PLAN YEAR ONE FOR
MAKING TEACHING AND LEARNING VISIBLE (3A1)**

OBJECTIVE: Increase understanding of what teachers and students are doing

STRATEGY: Classroom exchanges (reciprocal observations)

ASSESSMENT: 1) number of faculty who have observed others
2) number of faculty who have been observed
3) number of faculty inquiry conversations based on shared observations

Task	When
Email core grant faculty (cc whole dept) and explain classroom exchanges. Include what classes are available for observation (pre-college, non-DL)	by 10/6/10
Core team member uses protocol in a classroom observation as a test run	by 10/6/10
Answer questions at Friday faculty meeting	10/8/10
Faculty establish who they are going to invite; report to liasons.	by 10/15/10
Observations occur (using RMP guidelines for pre-observation clarification and debrief). Discuss at bi-monthly faculty meeting.	10/18/10 – 12/3/10
Repeat Winter and Spring quarters, utilizing the idea of reciprocity and widening to include all dept faculty.	

Format adapted from Boudett, Kathryn Parker, City, Elizabeth A., and Russell, Marcia K.. *Data Wise - A Step-by-Step Guide to Using Assessment Results to Improve Teaching and Learning*. 6th Printing. Cambridge: Harvard Education Press, 2008. (131). Print.